

Microsoft® SharePoint® Designer 2007

Course length: 2 days

Course Description: You've created intranet sites using Microsoft® Windows® SharePoint® Services. There will be times when you would want to build sites that lay emphasis on your company's unique requirements and sites that align themselves with the company's unique brand identity. In this course, you will use Microsoft® SharePoint® Designer 2007 to customize your SharePoint sites and build a new subsite on the SharePoint services platform.

Course Objective: You will use Microsoft® SharePoint® Designer 2007 to create and modify a SharePoint site.

Target Student: This course is intended for SharePoint web designers and SharePoint solution developers, who want to learn to customize SharePoint sites by enhancing the look and feel of a SharePoint site and also to create dynamic pages using Web Parts and workflows.

Prerequisites: Students should have taken the Microsoft® Windows® SharePoint® Services 3.0: Level 1 course from Element K or have an equivalent knowledge.

Recommended, though not required, are the following courses: Microsoft® Windows® SharePoint® Services 3.0: Level 2 and Cascading Style Sheets (Third Edition)

Performance-Based Objectives: Upon successful completion of this course, students will be able to: Familiarize yourself with the SharePoint Designer environment.

- Create a new subsite.
- Add content to a web page.
- Use Cascading Style Sheets to format a SharePoint site.
- Add basic functionality to web pages.
- Add SharePoint components to the site.
- Automate business processes with workflows.

Course Content

Lesson 1: Getting Started with the SharePoint Designer Environment

Explore the SharePoint Designer Interface
Customize the SharePoint Designer Interface
Get Help in SharePoint Designer

Lesson 2: Creating a Subsite

Create a Page Layout
Create a Master Page
Modify a Page Layout

Lesson 3: Adding Content to the Site

Add and Format Text
Work with Tables
Work with Images

Lesson 4: Working with Cascading Style Sheets

Introduction to CSS
Create an External Style Sheet
Create Internal Styles
Modify External Style Sheets

Lesson 5: Adding Basic Functionality to Web Pages

Add Hyperlinks
Create a Hotspot
Add Bookmark Links
Add an Interactive Button
Open a Page in a New Browser Window

Lesson 6: Adding SharePoint Components to the Site

Add Lists and Libraries to a Site
Work with Web Parts
Add a Link Bar
Enhance the Navigation Structure

Lesson 7: Automating Business Processes with Workflows

Create a Workflow
Modify a Workflow

If you have any questions about this course, please call CompuTrain at (713) 349-9186.